

**School Advisory Council Meeting Minutes**  
**Sackville Heights Elementary School**  
**November 19, 2024**

**1. Call to order**

- Time: 5:32
- In attendance: Sherri MacKenzie, Laura Wheeler, Lisa Gray, Rachael Webster, Renee Parsons, Holly Clark, Corey Murphy, Jane Harley, Galina Kheisson, Jennifer Stearns
- Regrets: Kyla D'Eon

**2. Approval of agenda**

- Approved by: Sherri MacKenzie
- Seconded by: Jennifer Stearns

**3. Approval of previous minutes**

- Approved by: Jane Harley
- Seconded by: Sherri MacKenzie

**4. Principal's report**

- School update:
  - i. we have registered 5 new students this week
  - ii. bushes at the top of the driveway has been cut back for safety and visibility
  - iii. we have had a contractor come and look at painting the front of the school
  - iv. grease trap in the cafeteria will be replaced at the end of the week
- What's happened:
  - i. Bingo: another successful year, we tried a few different ideas – putting the canteen in a new place, have some lessons learned and will use these for next year
  - ii. Fire drill #3
  - iii. Conference Day: great learning opportunity for staff – half attended an organized conference and the other half stayed on site and submitted a proposal
  - iv. School lunch program: our roll out has been very successful due to our cafeteria staff.
  - v. Picture retakes
  - vi. Grade 5 pumpkin raffle
  - vii. MSVU preservice teacher feedback meeting: this gave us a school the opportunity for first hand feedback around what we are seeing in schools and how the program could be better
  - viii. Squid performance
  - ix. Goatworks performance: master drummer from Africa led the performance
  - x. Adaptations sent home: via email
  - xi. IPP review meetings
  - xii. Preservice teachers -7 / coop students -3
  - xiii. Website update

**xiv.** School clothing: orders are due on Nov. 26

**xv.** Remembrance service

- **What's Coming Up**

- Assessment and evaluation day
- Flu shot clinic
- Book fair
- PD day / progress conversations
- Holiday market
- Gift wrap
- Concerts
- Food drive and gingerbread house raffle

- **SSP**

- Short cycle progress: in the first short cycle we serviced 94 students. Short cycle is like a catch and release – focused intervention then release back to the classroom and pick up new students for different focuses.
- Math coach coming for grades 3 and 4: help support around fact fluency
- LM3 provincial results – province wide we are not doing as well in writing.

## **5. Old business/follow up**

- SAC Innovation Fund: copies of projects that were approved for funding last year were shared to help inspire ideas. We will come to the January meeting with some general areas of interest and then focus from there. We will also ask staff and students to come up with ideas as well.

## **6. Next meeting**

- January 21, 2025

## **7. Adjournment**

- Time: 6:21