

Parent Teacher Organization – Meeting Minutes

Sackville Heights Elementary School

September 19th, 2023

<p>In Attendance: Kyla d’Eon, Holly Clarke, Ashley Angevine, Marlene Ryan, Kaitlin Munroe, Jamie Croon, Corey Murphy, Laura Wheeler, Lisa Grey, Rachael Webster, Renee Parsons, Nadine O’Donnell, Amanda Cleveland, Julie Asselin & Jaclyn Burns-Gray</p> <p>Regrets: Lisa Gillis</p>	
	Action Required By:
<p>Welcome & Introductions</p> <ul style="list-style-type: none"> Meeting Started at 6:30pm Executive members were introduced, and introductions and welcome were done by Holly Clarke 	
<p>Finance Update</p> <ul style="list-style-type: none"> Last year we raised just over \$11,000. <p>Motion – we give \$125 to each teacher for a total \$4106.25 which must be utilized by staff before February 28th, 2024. Motioned – Ashley Angevine Second – Kyla d’Eon All in Favour.</p> <p>Motion – we provide \$200 per class (for a total of 23 classes) \$4600 total to use towards class field trips. Motioned – Ashley Angevine Second – Kaitlin Munroe All in Favour</p>	
<p>Year Overview</p> <p>A discussion was had on the events of the year and each date was designated a specific event as follows:</p> <ul style="list-style-type: none"> Ongoing – Mabels Labels October – Veggie Boxes Thursday, November 16th – BINGO Night Saturday, November 25th – Holiday Market December 4th, 5th & 6th – Holiday Gift Wrap December – Dieleman’s Catalogue (It was reminded to note of breakable items which should be picked up by parents). Thursday, January 18th – Family Game Night with Hot Chocolate & Ice Cream Thursday, February 8th – Valentines Dance & cake walk. March – Purdy’s Fundraiser discussed, other suggestions were cookie dough, cotton candy, apple valley pies, , Meadowbrook meat farms, raffle to win a turkey, etc. We will decide the specific fundraiser at a future meeting. March – Stuffy Sleepover Saturday, May 25th – Family Fun Day <p>Motion – To approve the above designated fundraisers and events for the 2023/2024 school year. Motioned by Holly Clarke Seconded by Marlene Ryan All-In-Favour</p>	<p>Self-Run Lisa Gillis Holly Clarke Marlene Ryan Kyla d’Eon TBD</p> <p>TBD Holly Clarke Marlene Ryan</p> <p>TBD Holly Clarke</p>
<p>Veggie Boxes</p> <ul style="list-style-type: none"> Headed up by Lisa. Partnered with the vegetorium. 	
<p>Mabels Labels</p> <ul style="list-style-type: none"> Have raised \$300 to date. 	

<ul style="list-style-type: none"> This is a very easy fundraiser as parents can order to their door when they want to. 	
<p>BINGO</p> <ul style="list-style-type: none"> Brad John's has agreed to be our BINGO caller. Rachael will be highlighting the numbers so everyone can see them. The biggest job right now is getting donations including donations for our canteen. Layout will need to be rethought this year. We also need lots of volunteers the night of starting with set-up and tear down. License has already been applied for to run the BINGO. We will need a license for the 50/50 	<p>All Members</p> <p>Ashley Angevine</p>
<p>Holiday Market</p> <ul style="list-style-type: none"> Last year we had 40 vendors. We already have 23 vendors booked for this year. We will also have a canteen. We will also do the option to purchase pizza. We also do a 50/50 We also will have a photographer that will do photos with the grinch. Letter writing to Santa with a Canada post box to drop them off. Advertising has started on Facebook. It was suggested to piggyback off of other markets and come together for shared bracelets and marketing. We will share with the Sackville Business Association Suggested we share it on Millwood High's sign as well, maybe the carpenter Millwright College. Suggested we sell tickets on different things as well such as a gift card tree, etc. 	
<p>Holiday Gift Wrap</p> <ul style="list-style-type: none"> We can have a classroom for donations this year which will help us. Monday is a PD Day which allows us to set up during the day. Needs to be mentioned to Heather from excel to ensure she is aware. 	<p>Kyla d'Eon</p>
<p>Next Meeting</p> <ul style="list-style-type: none"> October 17th, 2023 	